## <u>Rhode Island Dental Hygienists' Association</u> <u>Monthly Executive Board Meeting</u>

Official Minutes Tuesday, September 10th, 2024 Zoom meeting Main office: 231 Douglas Ave, Providence

### Rhode Island Dental Hygienist's Association Mission Statement:

To ensure access to oral healthcare by remaining a strong and viable voice for protecting and promoting the public's health in Rhode Island.

### Rhode Island Dental Hygienist's Association Vision Statement:

Dental hygienists are recognized as essential primary care providers in delivering total comprehensive oral care by developing a collaborative partnership with the healthcare community.

- 1. Call to order: 7:04 by Ashley Soares
- 2. Present: Ashley Soares, Taylor Guilmette, Sarah Gilkenson, Leah Maricle, Kathy MacLeod, Chantel Janeiro, Karla Vandale, Lillian Flor

### 3. Establish Quorum: Quorum is established

- Voting Members Present
  - **1** 7

#### 4. Agenda:

- Upcoming meeting September 14th
  - Sarah... Can we do an email blast to those who have signed up?
    - Would like to send the timeline, Directions to the place and pictures that I took so there hopefully is less confusion with parking
    - Also to include vendor list
    - Other info about the event like food and stuff that we have been telling everyone about on social media
  - Need for Jobs Please:
    - Entrance table to give badges & to validate parking:
      - Kathy MacLeod
    - Table on Third floor to greet them and give the tote bags for the Attendees ONLY
      - Sarah Gilkenson
      - Vendor DO NOT get a tote bag
      - Speakers DO NOT get a tote bag

- There are tote bags that will be given to speakers as a thank you for speaking after their CEU is completed
- Person to delegate for the Caterer company:
  - Leah Maricle
- Person to Handle directions for the Vendor set up:
  - Taylor and Chantel
- Person for the Speakers:
  - Taylor and Chantel:
    - Help speakers with any tech issues, we also will have someone there from the center to help if need, I have the number that I will give you to contact if we have trouble
    - Keep the speakers on time because the schedule is tight
- Vendors and speakers have been contacted already with the time they need to be there as well as where to go.
- Vendors and speakers will also have to check in at the entrance table because everyone will have a badge
- I will have extra badges for those are added on and haven't gotten back to be, bu they have till Wed to give me their info before I contact them again

### • Sponsorship:

- Total number raised: \$3400
  - RICHO, free
  - Delta Dental, \$1000 sponsorship
  - Tina Marses: New Pattern Speech Therapy, \$500
  - Benco, free
  - Marie: UHC, \$200
  - Madison with Qualitas, \$1000 sponsorship
  - Boris with Solventum \$500
  - Stephaine w/Malchar Chiropractic \$200
  - Bee Candle Company: Free
  - Last Green Valley Dental: Samantha
- Money that we made thus far off event:
  - \$520
  - Total of attendees is 49
  - Total of people w/vendors & speakers is 57
- Vendors:
  - RIDHA

- RICHO
- Delta Dental
- Tina Marses: New Pattern Speech Therapy
- Benco
- Madison with Qualitas
- Boris with Solventum
- Stephaine w/Malchar Chiropractic
- Bee Candle Company:
- Last Green Valley Dental
- CCRI

# 5. Reports

- COMMITTEE REPORTS:
  - Membership: 54 members
  - Community Outreach: None
  - Legislative: None
- OFFICER REPORTS:
  - President: See agenda
  - Vice-president: None
  - Treasurer: RIDHA TREASURER'S REPORT
    - AUGUST 2024
    - Beginning Balance \$2,796.87
    - Deposits & amp; Credits:
    - American Dental Payables: +105.00
    - Delta Dental annual donation: +1,000.00
    - Total Deposits: \$1,105.00
    - Debit:
    - Printing for Annual Session: -\$319.88
    - Check #143 Per diem and Stipend: -\$400.00
    - Wix: -\$77.04
    - Tote bags: -\$630.00
    - Check #144 Julie Galleshaw Infection Control: -\$100.00
    - PHDH check fee: -\$20.00
    - Dunkin: -\$10.72
    - Liquor: -\$10.99
    - Total Debit & amp; Checks: -\$1,568.63
    - End Balance Checking: \$2,333.24
    - End Balance Savings: \$17,270.99
    - Total Checking & amp; Savings: \$19,604.23
      - Respectfully Submitted

- Leah Maricle RIDHA Treasurer
- Trustees:
  - Sarah Gilkenson
    - Spain Dinner
      - Sarah
      - Thursday, September 19th
      - 1 CEU, Free
- Secretary: RI MOM registration is open
  - Taylor
  - Leah
  - Lillian
  - Ashley
- Acceptance of Officer Reports
  - Motion: Taylor Guilmette
    - Second: Leah Maricle
- 6. Additional Items:
  - Upcoming Events:
    - September 2024 Annual Session
    - October 2024 RI Mission of Mercy Oct 5th and 6th
  - 0
- 7. New Business: None
  - Motion:
  - Second:
- 8. Announcements:
- 9. Communications: None
- 10. Correspondence: None
- 11. Meeting adjourned: 7:37 by Ashley Soares
  - Motion: Taylor Guilmette
  - Second: Leah Maricle

Respectfully Submitted by: Taylor Guilmette 9/10/24